

## Cosby Parish Council Minutes

**The minutes of the meeting of Cosby Parish Council, held on 20<sup>th</sup> June 2019 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby**

**Present:**

Cllr V Rye (Chariman)	Cllr M Hillman
Cllr M Howkins	Cllr I Mullis
Cllr D Cooper	Cllr C Pharoah
Cllr P Suffield	Cllr P Waldrop

**Also present:**

Mr L Phillimore – Clerk to the Parish Council  
Mrs S Chapman – Cosby Parish Council  
Members of the public – 3 Members of the public present

**34. To receive and approve apologies for absence**

Cllr D Jennings (Approved)  
Cllr J Chapman (Approved)  
Cllr J Wolfe (Approved)

**35. Chairman's welcome**

The chairman welcomed all members present and members of the public and commented as follows:-

- The Chairman thanked the Clerk and Mrs Chapman for their hard work in delivering the internal audit and continuing to address outstanding works
- The Chairman gave an overview of the number and scale of projects currently in hand
- The Chairman reminded members present that the Clerk and his assistant are part time and requested that no new projects be brought forward unless urgent or a priority

**36. To receive disclosures of members' interests** (i.e. the existence and the nature of those interests in respect of items on the agenda)

- a. No declarations of interest received

**37. Chairman's discretion.**

- a. That agenda item 13 Public Participation be brought forward.
  - i. A Representative from Cosby Community Library gave an overview of the current situation with the Library and invited a Member of Cosby Parish Council to join the management committee and would welcome any contributions towards the running of the Community Library.
  - ii. Referring to Agenda item 14(b) A Representative of the Cricket Club requested that the Cricket Club be involved in future discussions regarding any development of the sports facilities on Victory Park. The Cricket Club were assured by Cosby Parish Council that any recent discussions are very early stage and that all sports teams and stakeholders would be included in future discussions
  - iii. Cllr: M Howkins reported concerns raised by the public regarding wear and tear to the bank caused by the rope swings. The Clerk confirmed that he had also received concerns from the public regarding this issue.

1. **RESOLVED:** The Clerk to seek advice from the Environment Agency.

- iv. Cllr: M Howkins reported concerns raised by the public regarding making short cuts across the front of the shops on the corner of Park Road & Croft Road. The Clerk confirmed that as this is private property members of the public should report any dangerous driving to the Police.

**38. To receive and sign the minutes of the meeting held on 16<sup>th</sup> May 2019**

The Clerk raised the email correspondence from a member of the public (email distributed to all Councillors earlier) in regards to a possible omission from the “draft” minutes of the 16<sup>th</sup> May meeting of Cosby Parish Council.

Following discussion amongst Members, it was concluded that the minutes represented a fair and accurate reflection of the meeting and that no amendments were required.

**RESOLVED:** That the points raised by the member of the public ‘be noted’ and that the minutes of the Parish Council meeting held on 16<sup>th</sup> May 2019 be signed as being a true and correct record by the Chairman. The Clerk to reply to the member of public thanking them for the points raised.

**39. To receive and approve the financial reports for the month ending 31<sup>st</sup> May 2019** including income and expenditure, budget year to date, balance sheet and to sign the bank reconciliation for the same period.

**RESOLVED:** That the financial reports for the month ending 31<sup>st</sup> May 2019 including income and expenditure, budget year to date, balance sheet and the bank reconciliation for the same period be signed by the Chairman as an accurate and true record.

**40. The Clerk reported on all aspects of the Internal Audit, the AGAR and any variances highlighted** and that subject to Council Approval agenda items 6, 7, 8 & 9 could be resolved as a single resolution.

**RESOLVED:** That the report from the Internal Auditor, the Annual Accounts, the AGAR and the Period for the EXERCISE OF PUBLIC RIGHTS for the financial year ending 31<sup>st</sup> March 2019 be signed by the Chairman and Clerk as a true and accurate record and that the Clerk proceed to external audit.

**41. To receive any correspondence.**

- a. Grant Application – Cosby Library. **RESOLVED:** That a sum of £200.00 be awarded by the Recreation Ground Charity of which Cosby Parish Council are the Trustees.
- b. Cosby Yarn Bomb – application for a grant was resolved within the Recreation Ground Charity Meeting of 20<sup>th</sup> June 2019.

**42. To receive and consider requests for Memorials**

- a. **RESOLVED:** That the additional inscription as tabled for DAVID CATLOW be approved.
- b. **RESOLVED:** That the additional inscription as tabled for DOROTHY PRIDDY be approved.

**43. To receive and consider any Planning Applications** received and the outcomes of any previous Planning Applications

- a. 19/00856/OUT: Outline application for mixed use development comprising B1 offices, B2 general industry, B8 storage and distribution, A3 cafes and restaurants, D1 uses including health care and a children's nursery and D2 leisure uses with associated vehicular accesses, parking, landscaping and surface water balancing (access to be considered), Broughton Astley Golf Complex, Coventry Road, Broughton Astley, Leicestershire.

- i. **RESOLVED:** That the Clerk submit observations to Harborough District Council in regards to the Travel Management Plan and construction traffic travelling through Cosby.
- b. 19/00793/FUL: Replacement of existing 20m high monopole with proposed new 25m high slim-line lattice tower supporting 6 no. new antennas, 2 no. new 600mm diameter dishes, 1 no. relocated 600mm diameter dish and 1 no. relocated 300mm diameter dish (relocated from existing structure), 9 no. equipment cabinets, plus associated ancillary works., Part Land OS 2886, Cosby Road, Broughton Astley, Leicestershire
  - i. **RESOLVED:** That the Clerk submit observations to Harborough District Council in regards to the Travel Management Plan and construction traffic travelling through Cosby.

#### **44. To receive the Clerks general report**

The Clerk reported on a large number of “works in progress” with actions as follows: -

##### **RESOLVED:**

- a. The Clerk write to Brooke House School in support of after-school cricket training but, emphasizing that as a school, a fee is payable for this activity.
- b. That the Clerk and Chairman’s report on the potential works required on the cemetery chapel be noted and the Clerk proceed with further investigations and pricing.
- c. That the Clerk to seek architectural advice on the potential for remodeling the changing room facilities at the Village Hall.
- d. Arboreal Assessment. The Clerk to procure a full Arboreal Assessment to include, “the village”, “the Cemetery”, “St Michael and All Angels”.
- e. Conservation Volunteers. The Clerk to arrange the mowing of a walkway swathe along Bramble Walk and the cutting back of overhanging foliage invading the bridge between Narborough Road and Victory Park.
- f. MUGA – The Clerk to continue to explore how to resolve the issues with the MUGA
- g. Cosby Parish Council to meet with a representative from Blaby District Council and the Football Association regarding National Playing Field Strategy on Monday 8<sup>th</sup> July 2019
- h. The Clerk to prepare an Agreement with the owners of the large Chestnut Tree in the Nook for the installation and Christmas lighting with the owner funding the costs of electricity.
- i. That a sum of £500 be approved for the application of a Section 50 Licence from Leicestershire County Council for the installation of a concrete slab to support the new roadside planter on Countesthorpe Road in its new licenced position.

Members were issued with proposed Standing Orders and a Code of Conduct for review pending formal adoption.

#### **45. To receive updates on village projects**

- a. Cllr: Hillman presented a report on the Neighbourhood Development Plan which can be viewed on the Cosby Parish Council Website
- b. Changing Facilities at Village Hall – recorded under Clerks report see Minute item 44
- c. The Chairman reported there was nothing to discuss with regards the Poppy Drop or the Newsletter
- d. The Open Spaces Working Party were advised that a number of the outstanding works in the playground had been completed and a further supplier is being sourced to address unresolved items.

#### **46. National Westminster Bank & Black Rock Investments (Dudley & Pope Charity)**

**RESOLVED:** That the Clerk be approved as a full authorised signatory and that legacy signatures be removed.

**47. Santander Business Savings Account**

**RESOLVED:** That the Clerk be approved to close this legacy account and to transfer any residual funds to an appropriate Parish Council administered bank account.

**48. To receive any reports from County / District Councillors**

- a. No reports received as no councillors in attendance

**49. To receive and consider reports from Representatives attending outside meetings or training**

- a. Cllr: Hillman, Cllr: Howkins and the Clerk gave an oral report on the meeting with Year 6 pupils at Cosby Primary School, particularly noting how engaged the pupils were.

To continue engagement, Cosby Parish Council will via the Head Teacher invite a number of pupils and their parents / guardians to attend Parish Council meetings.

**50. Confidential Item:** To receive recommendations from the Staff Working Party in relation to the appointment of a Permanent Clerk to the Parish Council

**RESOLVED:** That the Staff Resources Working Party proceed with developing a recruitment plan for the above position and to request an Extraordinary Meeting via the Chairman of the Parish Council if and as required to seek Council Approval.

**51.** As proposed by the Chairman and approved by all members of the Parish Council present, that no meeting will take place on Thursday 18<sup>th</sup> July 2019.

**RESOLVED:** That the next meeting of Cosby Parish Council will take place on Thursday 15<sup>th</sup> August 2019 at 7.30pm and that members of the public be notified in the appropriate manner.

The Chairman declared the meeting closed at 10.11pm.

----- 15<sup>th</sup> August 2019

Councillor Veronica Rye

Chairman