

## Cosby Parish Council Minutes

The minutes of the meeting of Cosby Parish Council, held on Thursday 12<sup>th</sup> July 2018 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby.

**Present:**

Cllr J Chapman	Cllr C Pharoah
Cllr M Hillmann	Cllr I Mullis
Cllr P Suffield	Cllr V Rye
Cllr M Howkins	Cllr L Phillimore

**Also present:** Mrs A Wood – Clerk

**1. To receive and approve apologies for absence**

Cllr P Cave (holiday), Cllr D Cooper, Cllr A Tanner (illness) and County Cllr D Jennings (meeting).

**2. Chairman's welcome**

The Chairman welcomed Members to the meeting.

**3. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)**

Councillor Phillimore reaffirmed his standing declaration regarding any planning applications due to him being a member of Blaby District Council's Planning Committee.

**4. To receive and sign the minutes of the meeting held on 21<sup>st</sup> June 2018**

The draft minutes had been previously circulated.

**RESOLVED** that the minutes of the Parish Council meeting held on 21<sup>st</sup> June 2018 were signed as being a true and correct record, following the recording of the minutes silence held in memory of the late Mr John Tudor Thomas.

**5. To receive and approve the financial reports for month ending 30<sup>th</sup> June 2018**

The Clerk advised that to date the bank statement for June 2018 had not been received; therefore, the financial reports for month ending 30<sup>th</sup> June 2018 will be presented at the August meeting.

**6. To receive any Correspondence**

a) Leicestershire County Council – Advance Notice of Temporary Traffic Regulation Order Croft Road and Kingsfield Road (previously circulated)

The traffic order to carry out kerbing and gully installation work was noted by Members.

b) Three residents (via email) – Grass cutting thank you

Members noted the correspondence and were grateful for the comments.

c) PCSO Biju Chandy – Police Newsletter for July (previously circulated)

PCSO Chandy's newsletter was noted including the beat surgery to be held at Cosby Library on 6<sup>th</sup> August 2018.

d) Resident – Festival on the Pitch concerns

An email from a resident concerning the recent Festival on the Pitch was presented to Members.

The resident had been advised that Blaby District Council, as the Licensing Authority, acknowledge a Temporary Event Notice. The notice is also given to the Police and Environmental Health Authority.

However, the Parish Council will approach the organisers to discuss and address issues raised following this year's event.

- e) LRALC – 2018 Newsletter No. 3 (previously circulated)  
The newsletter was noted by Members.
- f) Blaby District Council - The Licensing Act 2003 Review of Licensing Policy Consultation (previously circulated)  
Members were advised of the consultation period of Monday 25<sup>th</sup> June to Monday 6<sup>th</sup> August 2018.

**7. To receive and consider any Planning Applications and the outcomes of any previous Planning Applications**

- a) **Received** 18/0742/FUL Rear of 31 Croft Road, Cosby  
Erection of 2 no. industrial units (B1 use class) with access off Park Road

**RESOLVED** by Members to submit observations regarding the need to retain the Public Footpath, requirement of a turning circle, parking, relevant splays and concerns over access and deliveries.

- b) **Received** 18/0783/FUL Land Adjacent to 61 Cosby Road, Littlethorpe  
Two storey detached dwelling

Members **RESOLVED** to make no observations.

Members noted the following outcomes:

- c) **Outcome** 18/0601/HH 9 Church Farm Close, Cosby APPROVED
- d) **Outcome** 18/0710/HH 17 Portland Street, Cosby APPROVED
- e) **Outcome** 18/0752/DOC 19 Brooklands Road, Cosby APPROVED

**8. To receive the Clerk's General Report and Updates**

- a) The Conservation Volunteers  
The Volunteers completed their work at Victory Park and Bramble Walk on Thursday 5<sup>th</sup> July 2018. A lot of positive comments had been received with regards to the work and how great the park is looking overall. 4Counties had commenced their weekly cut of the sports pitches after Steve Pepper completed the one-off cut and collection of grass.
- b) S106 Grant Funding Applications  
The three grant funding applications were successful and planning to implement the differing projects will commence to cause least disturbance for residents and play.

The application for a licence to place the new planters on the highway has been submitted to Leicestershire County Council, following which a S106 grant fund application will be submitted to Blaby District Council.

Quotations have been requested for a new accessible roundabout, further to which an S106 grant fund application will also be submitted to the District Council.

c) Ducks

The village had lost another duck and a local resident and business owner had offered to produce signage to warn motorists; signage to be in a duck shape and duck egg blue in colour. Any signage on the highway / street column would need permission from Leicestershire County Council Highways but Members wished to pursue such signage at the gateway entrances to the village.

d) Church Clock

Members were asked if they were aware of a change to the timings of the chime of the church clock due to complaints from residents, as it now only chimed on the hour.

The Clerk was asked to write to the PCC for clarification, as Members would be disappointed and concerned if a very traditional element of the village had been altered.

e) Public Right of Way, Croft Road

Further to a query from a resident, Members were asked if they were aware of a Public Right of Way or Footpath adjacent to 69 Croft Road. It is believed that the Cosby Walking Trail route 4 was located here and had been removed due to the Affordable Housing Development. The Planning Application Site Location Drawing and Leicestershire County Council Highway's Maps did not reflect a Public Right of Way at this location. Blaby District Council had confirmed that there had not been a breach of planning consent but Members were aware that access had been in existence for many years.

The Clerk had contacted Leicestershire County Council for clarification and would update Members and the resident, accordingly.

f) Annual Leave

The Clerk reminded Members that she would shortly be on annual leave and the Chairman confirmed that he was happy to retain the Parish Council's mobile phone during her absence, as an alternative contact.

Councillor Jean Chapman volunteered to undertake the weekly Playground Inspection at Victory Park.

**9. To receive any update on the Neighbourhood Plan**

a) Approval of the Issues and Options Consultation Document prior to the next Working Group meeting to be held on Thursday, 26<sup>th</sup> July 2018

Members reviewed the Issues and Options Consultation document and **RESOLVED** to approve the document after making a small number of amendments and reviewing the section on footpaths.

b) Communication

Members discussed the possibilities for the distribution of the document and it was **RESOLVED** to explore the options and costs in appointing a Leaflet Distributor for current and future publications. Quotations would be presented at the August meeting to enable the distribution of the Issues and Options Consultation document at the beginning of September.

10. **To receive any updates on Centenary/Remembrance Parade**

The Clerk requested suggestions for ten appropriate locations for the siting of silhouette soldiers, should the Parish Council be successful in applying for grant funding.

**RESOLVED** that the following sites were submitted:

Churches x 3, Cosby Cemetery, Cosby Primary School, Library, The Nook x2, Toch-H and Victory Park

11. **To receive any updates on the Annual Playground Inspection Schedule**

Members noted the Annual Playground Inspections Schedule, which had summarised the 71 page document as a 7 page traffic light report that would be presented each month.

12. **To consider nominations for a representative to be a Governor of Cosby Primary School**

The Chairman invited nominations for a Member to become a Governor of Cosby Primary School. After discussing the responsibilities of the role, Members **RESOLVED** to approve Councillor Rye as the Parish Council's representative.

13. **Public Participation**

The meeting was suspended to allow members of the public to make representation about items that are not on the agenda.

No prior requests had been received and there were no members of the public present.

14. **To receive any verbal updates and proposals from the Working Group Meetings held since 21<sup>st</sup> June 2018, where minutes have not been previously circulated**

a) Finance and Staffing Working Group - Update on the appointment of a Temporary Cemetery Maintenance Operative

Councillor's Chapman and Pharoah volunteered to conduct the interviews for the shortlisted candidates. The Clerk will contact the candidates when an available date had been confirmed.

b) Open Spaces Working Group – Proposal to approve expenditure of £400 plus VAT for works to trees on Victory Park

Members **RESOLVED** to approve a quote from Totally Trees Ltd for works to trees on Victory Park at a cost of £400 plus VAT.

c) Festive Lighting Working Group – Proposal to approve expenditure for bunting for use by village shops, restaurants and businesses

Members were asked to consider the purchase of bunting for use in the village for any community event and the Victory Show. Members recalled previously purchasing bunting which had been stored locally. If this was no longer available, Members **RESOLVED** to approve expenditure of up to £100 for new bunting.

**15. To receive any reports from County/District Councillors**

District Councillor Phillimore confirmed that the new recycling arrangements had commenced, with only a small number of queries received by the District Council.

Councillor Phillimore also referred to the announcement by Nick Rushton, Leader of Leicestershire County Council, on his proposal for Leicestershire to consider unitary status.

**16. To receive and consider reports from representatives attending outside meetings or training**

Councillor Veronica Rye and the Clerk had attended Leicestershire County Council's Annual Parish Liaison event at County Hall on Monday 9<sup>th</sup> July 2018.

Councillor Rye provided an overview of the event, including the workshops that were adapted to facilitate a discussion on the announcement made by Nick Rushton regarding the proposal for unitary status in Leicestershire.

Members discussed at length the potential impact of such an arrangement and the effect on Parish / Town Councils.

**17. To confirm the date of the next meeting**

The next meeting of the Parish Council was to be convened on Thursday 16<sup>th</sup> August 2018.

The Chairman declared the meeting closed at 9.45pm

----- 16<sup>th</sup> August 2018  
Councillor Miles Hillmann  
Chairman