

Cosby Parish Council Minutes

Minutes of the Annual Meeting of Cosby Parish Council, held on Thursday 21st May 2020 at 7.30pm via Zoom web conferencing

Present:

Cllr V Rye (Chair)	Cllr P Suffield
Cllr M Howkins	Cllr I Mullis
Cllr C Pharoah	Cllr J Chapman
Cllr J Wolfe	Cllr P Wardrop
Cllr S Wegerif	Cllr M Hillmann

Also present: Mr L Phillimore (Clerk)
Mrs S Chapman (Cosby Parish Council)

Members of the public – No members of the public present

191. To elect a Chairman of the Parish Council

RESOLVED: That Cllr: V Rye be elected as Chairman of Cosby Parish Council.

192. To receive apologies for absence

Cllr: D Cooper (Approved)

193. To elect a Vice Chairman of the Parish Council

RESOLVED: That Cllr: S Wegerif be elected as Vice Chairman of Cosby Parish Council

194. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)

None declared

195. In response to the The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

RESOLVED: That: -

- a) Updated Standing Orders for Cosby Parish Council be adopted
- b) Updated Financial Regulations for Cosby Parish Council be adopted
- c) That the Clerk and RFO be approved to make single authority payments via BACS bound by the Parish Councils Financial Regulations
- d) That a Bank Debit Card be sourced with use restricted to section 6.18 of Cosby Parish Councils financial regulations.

196. Chairman's welcome

Cllr: V Rye presented the annual review of Parish Council activities

7.55pm - the meeting be suspended until 8.05pm with the meeting reconvening @8.07pm

197. To receive and sign the minutes of the meeting held on 19th March 2020

RESOLVED: That the minutes of the Parish Council meeting held on 19th March 2020 be signed as being a true and accurate record by the Chairman with one matter arising:

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Matter arising: Resolution 185 (J) To cancel the meeting scheduled for 18th June 2020 be overturned in light of new technical guidance. Cllr: Rye, Cllr: Wardop, Cllr: Chapman in support of the proposal.

RESOLVED: That resolution 185 (J) be overturned, that the scheduled meeting of 18th June 2020 be reinstated and that the minutes of the meeting held on 19th March 2020 be approved.

198. To receive and approve the financial reports for the month ending 31st March 2020 and 30th April 2020, including income and expenditure, budget year to date, balance sheet and to record the virtual approval of the bank reconciliation for the same period.

RESOLVED; That the financial reports for the month ending 31st March 2020 and 30th April 2020 be approved.

199. To receive any reports from County / District Councillors

Members are advised that District and County councils are maintaining business as usual with prioritised services but also moving into the recovery stage of Covid-19.

200. To consider any Memorial applications

RESOLVED: That the inscription "In loving memory of Eric Musson 1933 – 2020 R.I.P" be approved.

201. Correspondence received.

RESOLVED: That:

- a. The resignation of Cllr: P Suffield be noted and he be given the councils best wishes and grateful thanks.
- b. The email from Leicestershire County Council regarding community grass cutting be noted.
- c. That the email to; and response from, the Parish Council regarding arboreal work around Cosby be noted and that the parishioner be advised that the Parish Council is in support of the Parish Managers response and wish to make no further observations on the correspondence already in place.
- d. That the quote for arboreal survey work in Victory Park be approved and a fund of approximately £200 be approved to include Cosby Cemetery.

RESOLVED: At 9.05pm, that the Standing Orders be suspended to allow the meeting to continue being in excess of the adopted 1.5 hours and that a 10-minute comfort break be taken.

202. Annual Review

RESOLVED: That: -

- a) Members of Working Parties be updated and Members liaise with the Chairman.
- b) No Members are appointed to external bodies
- c) That Membership of NALC, LRALC, SLCC and CPRE be maintained

- d) That the Clerk and Admin Assistant are the primary key holders for the Parish Council
- e) That Cllr: V Rye be added to the list of Lloyds Bank signatories, standardizing signatories, as CP, JC, MGH, VR, LP across all financial accounts.
- f) To confirm electronic payments approval signatories via email, being CP, JC, VR, MGH.
- g) That the permissible S137 expenditure limit for Cosby Parish Council for 2020/21 being (2,764 X £8.32 = £22,996.48) be noted.
- h) That the car mileage allowances for 2020/21 be confirmed @ £0.45 per mile
- i) That the status of Trustees for Parish Council administered Charitable Trusts be confirmed as Thomas Pope Charity (Being wound up), Cosby Recreation Ground Charity.

203. To receive the Clerks general report.

- a) Pitch Improvement Programme is scheduled to start in the Autumn
- b) Grant funding for a 20ft storage container is being sought by the Junior Football Club to be located near to or within the small copse adjacent to the field boundary.
- c) Brook repairs pending contractors return from Furlough.
- d) Members provided with an update on staff resources and working patterns
- e) Covid-19 response by the Parish Council included community support card, roping off of benches, sealing of playground, website updates and correx signs around the village.
- f) Blaby DC have been maintaining Cosby Cemetery during staff absence
- g) Matters relating to “bins” in Victory Park car park are ongoing
- h) S106 – £51,642.78 remains available but expires on 23/12/2020 with no extension currently available. Members are requested to firm-up specific investment options as a matter of urgency with proposals to the Chair by 31.05.2020. Applications for funding need to be submitted by 6th August 2020.
- i) Village Hall – under 16’s changing rooms. The Clerk to liaise with the architects regarding late correspondence from Village Hall Committee.

204. To receive updates on village projects.

- a) Picnic in the Park is still being planned for later in the year
- b) Community Support Group has worked extremely well.

205. To confirm the date and time of the next meeting as 18th June 2020 @7.30pm via Zoom or Government guidance.

The Chairman declared the meeting closed at 10.08pm

----- 18th June 2020

Cllr: Veronica Rye

Chairman