

Cosby Parish Council Minutes

The minutes of the meeting of Cosby Parish Council, held on Thursday 15th November 2018 at 7.30pm, in the Cosby Community Church Rooms, Croft Road, Cosby

Present:

Cllr J Chapman	Cllr M Hillmann
Cllr V Rye	Cllr M Howkins
Cllr D Cooper	Cllr I Mullis
Cllr C Pharoah	Cllr P Suffield

Also present: District Cllr Les Phillimore

1. To receive and approve apologies for absence

Cllr A Tanner (illness) and County Cllr D Jennings.

2. Confidential Item

In accordance with the Public bodies (Admissions to meetings) Act 1960, the press and the public will be excluded from the following item by reason of the confidential nature of the business to be discussed (staffing) and will be requested to withdraw.

The public and Cllr. Les Phillimore were asked to leave the meeting .

A lengthy discussion took place.

RESOLVED the recommendation of the Finance and Staffing Working Group

Namely that District Cllr Les Phillimore be appointed as

Temporary Clerk/Responsible Finance Officer to Cosby Parish Council for at least 3 months, be approved, for 15 hours per week. 6 for, 2 abstentions

3. Chairman's welcome

The Chairman welcomed 2 members of the public to the meeting.

4. To receive disclosures of members' interests (i.e. the existence and the nature of those interests in respect of items on the agenda)

None

5. To receive and sign the minutes of the meeting held on 11th October 2018

The draft minutes had been previously circulated.

RESOLVED that the minutes of the Parish Council meeting held on 11th October 2018 were signed as being a true and correct record.

6. To receive and approve the financial reports for the month ending 30th October 2018

To receive the financial report for the month ending 31st October 2018, including income and expenditure, budget year to date, balance sheet and to sign the bank reconciliation for the same period.

RESOLVED that the accounts for October 2018 were approved and signed as correct with no issues arising.

7. To receive any correspondence

a) Blaby District Council – Tourism and Heritage Team request - noted

b) Resident – Tythe Barn signage discussed by members and **RESOLVED** that this be referred to Blaby District Council Planning Enforcement Officer. Action - Clerk

- c) Resident– Bus route through Cosby. Members RESOLVED that the item would be referred to the Traffic Working Group. Action - Clerk
- d) Better Care Together Leicester, Leicestershire and Rutland – noted.
- e) Leicestershire County Council – Proposals for Unitary Authority – noted.
- f) South and East Leicester Action Group (SELAG)- Cllrs Rye and Hillmann had attended a meeting of this newly formed group with ref: to the new A46 expressway. The group have requested a donation to help with costs for setting up as a charity. RESOLVED that Cosby Parish Council are unable to give a grant for this purpose.
- g) PCSO Zahid Malik – November 2018 Newsletter – noted.
- h) Leicestershire County Council – Snow Warden scheme 2018/9- noted
- i) NHS East Leicestershire and Rutland Clinical Commissioning Group – proposal to open an Urgent Care Centre in Blaby District area – noted.
- j) Parochial Church Council – Discussed and RESOLVED that the Parish Council may be able to make a grant towards clock repair if funding is not obtained from other sources.
- k) Environment Agency – Response to abstraction of water from Cosby Brook – noted.
- l) Blaby District Council – Invitation to Carol Service – noted.
- m) Dunton Bassett Neighbourhood Plan Advisory Committee – invitation – noted.
- n) Blaby District Council – Invitation for views on regulations concerning HMO's – noted.

8. To receive and consider any Planning Applications and the outcomes of any previous Planning Applications

a)	Received	18/1344/HH	6 Severn Close, Cosby Two storey side extension, single storey rear extension and existing garage demolition (Revised Scheme)
b)	Received	18/1345/HH	26 Broughton Road, Cosby Two storey rear extension
c)	Received	18/1351/FUL	The Blacksmiths 77 Main Street, Cosby Single storey rear extension with first floor covered area above plus re-positioning of the access staircase to the first floor
d)	Received	18/1451/HH	12 Kingsfield Road, Cosby Extensions and Alterations

The Clerk provided further details on each of the above applications and Members **RESOLVED** to make no further observations.

Members noted the outcomes of the following planning applications:

e)	Outcome	18/1196/HH	22 Brooklands Road, Cosby	APPROVED
f)	Outcome	18/1279/TC	Bunning Memorial Hall, Main Street	APPROVED
g)	Outcome	18/1299/HH	5 Tudor Drive, Cosby	APPROVED

9. To receive and consider any requests for Memorials

WW Busby & Sons Ltd The late Donald Watson - New Memorial & Inscription

10. To consider any expressions of interest for co-option to the Parish Council

There had been a verbal expression of interest but the parishioner was unable to attend the meeting in order to take this forward.

11. To receive the Clerk's General Report and Updates

A staffing matter was APPROVED

The road closure signs put up by LCC for the Centenary Remembrance Parade are to be

removed by Cllr Hillmann.

Cllr Suffield had removed WW1 silhouettes and was also thanked for mending the mower and bulb planting.

Request for volunteers to be able to help clean Cosby brook for Boxing Day Duck Race- Action V.Rye,

Temporary Cemetery Operative request to take holiday from 24th December to 2 January
APPROVED

12. To receive any updates on the Neighbourhood Plan

Cllr Hillmann spoke on the above and reported that there had been a good response to the recent Consultation Document, the results of which would be discussed at the next meeting of the group All Councillors are encouraged to attend.

13. To receive any updates on the Centenary / Remembrance Parade

Thanks were given to Alison Wood and Cllr Rye for their excellent organization and contribution to the success of this Celebration Parade. Cllr Rye reported that 250 Orders of Service were given out, but the actual numbers of people taking part in the parade were not known. An extra £89 was to be donated to the Royal British Legion from donations received for refreshments at the Bunning Hall. A discussion on whether to repeat this event was deferred to the next meeting.

14. To receive any updates on the Playground Inspection Schedule

Cllr Suffield reported that the weekly inspections are being covered by himself and Cllr Chapman

15. Public Participation

The meeting was suspended to allow members of the public to make representation about items that are not on the agenda.

This item was brought forward earlier in the meeting. by permission of Chairman Ms Gillian Gillett had attended the meeting to make a presentation to the Parish Council about the organisation HEALTHWATCH. This is an Independent Voice for Health and Social Care Services for Leicester and Leicestershire. The organisation reports on how services are being run and has been involved in the setting up of 7 new emergency dental practices in Leics and Rutland .Ms Gillett also advised on the organisation being able to offer an 'enter and view visit' service. More information on all the services can be found on their website. She distributed leaflets to the members present and was thanked by the Chairman.

16. To consider and approve the implementation and continuation of an outstanding Resolutions List to the monthly agenda

This item was approved, and RESOLVED to continue with the above.

17. To receive and consider the naming of the Housing Development at Croft Road, Cosby

This item was discussed and the name of the development chosen was COSBY FIELDS
Cllr Chapman to inform GEDA by e:mail.

18. To receive and consider a Draft Community Response Plan for Cosby

This item was brought forward from the last meeting .Ben Nandrame reported on his findings of the two main risks concerning Cosby .It was decided to distribute the whole 18 pages of the document for all Cllrs to study in depth, as a collective response/ decision will be required, RESOLVED to be deferred to next meeting

19. To consider and approve the use of the LRALC consultant to facilitate a Strategic Plan for the Parish Council

This item was discussed and the decision was taken NOT to APPROVE, but to consider again in the New Year.

20. To receive any verbal updates and proposals from the Working Group Meetings held since 11th October 2018, where minutes have not been previously circulated

a) Finance and Staffing Working Group

- i. To propose and approve that the Finance and Staffing Working Group becomes a Committee to allow delegated authority to Members, if appropriate – RESOLVED the Finance and Staffing group to remain as a Working Group..
 - ii. To consider and approve increased quotation of £1,200 for legal fees to include the preparation and completion of a lease for the Parish Office – RESOLVED approval given for Clerk to accept quotation.
- b) Open Spaces Working Group
 - i. To consider a CCTV policy for Victory Park – This was brought to the meeting’s attention following a recent incident in the Village Hall car park. It was RESOLVED that a policy will need to be put in place and further ADT training for Cllrs and Village Hall personnel will be necessary.
 - ii. To consider and approve a recommendation that the Clerk investigates the cost of a ‘Victory Park’ sign – RESOLVED to investigate the costings, in order to raise the profile of the park, possibly from S106 funds.
 - iii. To expedite a previous RESOLUTION that quotes are investigated for the cleaning of the War Memorial and repairs to the church flagstones path. Action – Clerk.
- c) Cemetery Working Group - To approve the purchase of items for the Temporary Cemetery Operative / Cemetery - APPROVED
- d) Road and Village Safety Working Group – To recommend and approve the use of a Consultant to identify ways of improving road safety / traffic difficulties in the village. This will be subject to the Neighbourhood Plan consultation responses. The group to explore if considered necessary.

Mike Howkins left the meeting at 10.00 pm

21. To receive any reports from County / District Councillors

Cllr Les Phillimore reported that the Strategic Growth Plan had been approved by the Blaby District Council. He advised that this is a ‘Visionary Document’ only at this stage as no surveys had been undertaken..

The appeal for the Travellers’ Site on Countesthorpe Road, had taken place, and the findings would take 6- 12 weeks to be published.

22. To receive and consider reports from Representatives attending outside meetings or training

None

23. To confirm the date of the next meeting

The next meeting of the Parish Council was to be convened on Thursday 13th December 2018.

The Chairman declared the meeting closed at 10.15pm

----- 13th December 2018

Councillor Miles Hillmann
Chairman